## TCA K-12 Announcements

**Intent to Return** - Have you completed your Student's Intent to Return for the 20224-25 school year? Please complete the online <u>Intent to Return Form</u> by April 17, 2024. This form is required for every traditional student (*not Cottage School*) who is currently in kindergarten through 8th grade. If you plan to withdraw, please click <u>here</u> to learn more. For questions or concerns, contact the Registrar's office at <u>TCARegistrar@asd20.org</u>.

**TCA Carnival** – Friday, May 3, 2024, from 11:30am-2:30pm. TCA Junior High proudly presents -TCA Day Carnival! Come one! Come all! Proceeds of the event will benefit St. Jude's Hospital. Click <u>here</u> for more info. Pre-Sale Ticket on sale <u>here</u>.

**Project TCA Carnival Assistant Needed -** Carnival Director, Carin Chatfield, is looking for someone who is willing to help plan the carnival. The type of commitment is super easy - just a little extra help sending out emails, making a few calls and help go over prizes, games, and/or booths. Also needed is help on the day of with the organizing and directing of venders. If you are interested, please reach out to Carin @ cchatfield76@gmail.com or (719) 244-5422.

## **Reporting Absences**

Parents, please call the office if your child will not be in school to report the absence (719-282-1181). If you have already filled out a prearranged absence form, you do not need to call the office. Prearranged absence forms are only to be used for known absences that will occur in the future and can be found on the TCA website and at <u>this link</u>.

## TCA SUBTITUTES NEEDED:

Types of jobs available: Teacher, Tutor, Office/Kiosk/Health Room, Test Proctoring Requirements:

TEACHER: Bachelor's degree in any subject **or** HS Diploma + CDE Substitute Teacher Authorization PARAPROFESSIONAL: High School Diploma or GED

Office/Kiosk/Health Room/: High School Diploma/GED and additional training in the specific area Proctoring: Bachelor's degree in any subject and additional training in the specific area To apply, please visit TCA's employment site at https://www.applitrack.com/tcad20/onlineapp/ and

submit an application for Substitute